



West End Water Supply Corporation
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Website: wewsc.com

July 12, 2024

To: West End Water Supply Corp Customers
From: The Board of Directors
RE: Date to turn in meter reading

The West End Water Supply Corporation Board of Directors held their regular monthly meeting on July 11, 2024.

The Board of Directors discussed the time frame for customers to turn in meter readings.

In order to avoid any confusion on when the meter readings are due in the office, it was decided that the meter readings would need to be turned in to the office by the 15th of each month. This policy will begin on October 1, 2024.

Readings may be submitted with payment, emailed, called in, or dropped off at the office. If it is after hours, there is a drop slot on the east side of the building, right past the second set of double windows. Meter readings may also be sent in thru the website at wewsc.com. Click on the customer service tab, click "meter reading" from the drop-down list, scroll down to "submit your meter reading". Fill out the form and click "submit."

If we do not receive a meter reading, there is a \$50.00 meter reading fee if the field operators have to read meter.

Thank you for your cooperation in this matter.

*West End Water Supply Corporation
Board of Directors*